

## **AARES POLICY FILE APPENDIX**

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<b>Date</b>	<b>Updates made and name(s) of editor</b>
13 April 2026	Lyn Spiteri (AARES Central Office Manager) - updated Appendices C, E, I & J
10 February 2026	Lyn Spiteri (AARES Central Office Manager) - updated Appendix W
28 October 2025	Lyn Spiteri (AARES Central Office Manager) - updated Appendices E & D
7 July 2025	Lyn Spiteri (AARES Central Office Manager) - updated Appendices E, T, U.
14 August 2024	Mersine Dandas (AARES Office Manager) – updated Appendices M, N, N1, O.
1 August 2022	John Rolfe – updated Appendix D
26 August 2020	John Rolfe – updated Appendix A
14 June 2020	John Rolfe – updated Appendices C, F, I, J, M, N, N1, O. Added Appendices Q, R, S.
14 April 2018	Daniel Gregg – Appendix D
10 October 2013	Bob Farquharson and Malcolm Wegener. Add Appendices O and P.
24 July 2011	Malcolm Wegener, President-elect. Updates to various appendices to bring them into line with Council decisions from 2010 and 2011

## Appendix A IAAE TRAVEL AWARD

### 1. Background

Historically AARES has supported travel grants to the International Association for Agricultural Economics (IAAE) triennial conference, with approximately 2 grants per conference of \$1,500 each. These travel awards were initiated in 1970, and an additional Roly Piggott award was initiated in 2015 for a 9-year period. Their purpose is to provide “young” agricultural and resource economists with an opportunity for professional and personal development and international professional and cultural exchange.

### 2. Scope

AARES will grant \$2,000 to assist with travel and conference registration fees costs for at least one travel award to the triennial IAAE conference.

The award shall be termed the ‘Roly Piggott IAAE Travel Award’ for the 2021 conference, but may revert back to the title ‘IAAE Travel Award’ in subsequent years.

### 3. Eligibility

These awards are intended for agricultural and resource economists of all ages but in the early stages of their careers. Thus, stage of career rather than age, is what defines an appropriate applicant. Each award will have a value of AUS\$2,000 [Council 08/04/2019] to be used to assist the winner to participate in the conference. Applicants for the awards must be members of AARES.

### 4. Nominations

Applications for the awards should include:

- a paper for presentation at the IAAE conference, representing **their** original and unpublished work;
- a one-page biographical statement; and
- a one-page statement in support of their application, indicating what they would hope to accomplish through the award, and why they would be deserving of the award.

### 5. Selection Committee

The AARES Travelling Awards Committee will oversee the process to call the awards and assess the nominations.

The Committee will present a recommendation for the award to the AARES Council for approval.

## **Appendix C**

### **PRIZE FOR POSTGRADUATE RESEARCH CONDITIONS AND INSTRUCTIONS TO THE PRIZE COMMITTEE**

#### **Eligibility**

All PhD and Master's theses accepted (that is, examined and approved) by Australian and New Zealand universities during the 12 months ended 30 September, for the award of a PhD or Master's degree. 'Accepted' in this sense means approved by the Faculty concerned, irrespective of the date of conferring of degrees.

Membership of the Society is not a necessary condition of entry.

#### **Entries**

Only one thesis may be submitted by any one Department (or equivalent unit), although up to two theses may be submitted if there are exceptional circumstances.

The thesis may be submitted by a thesis supervisor or Department Head, but must be endorsed by the Department Head at the University at which the thesis was submitted as suitable for consideration for the prize. An electronic copy of the thesis plus examiners reports and written agreement to the nomination are to be forwarded by email to the AARES Central Office by 30 September.

#### **Basis of Award**

The Prize will be made on the basis of academic merit within the field of Agricultural and Resource Economics. Entries submitted which are considered ineligible by the Award panel because they are beyond the field of Agricultural and Resource Economics will not be evaluated. In the event of one or more theses being judged to have equal merit, the Prize may be shared.

The Society reserves the right to make no award in the event that no entry is judged to be of sufficient merit.

#### **General**

The decision of the Council of the Society will be final, and no correspondence will be entered into with entrants or department heads on behalf of entrants. Submission of a thesis for the Prize implies acceptance of all the conditions of the Prize.

#### **Amount of Prize**

\$500

#### **Instructions to the Prize Committee**

The Committee includes three members. Normally, one member is replaced each year, so the usual length of tenure of a member is three years. Normally, each member chairs the committee in their second year as a member.

The system and specific criteria for judging the award are up to the committee.

Ideally, the committee should finalise their decision prior to the Conference and advise the secretary of the result so that he/she can prepare a cheque and certificate for presentation at the conference dinner.

*Policy updated by AARES Council 4/11/2019*

## Appendix D

### **NOMINATIONS COMMITTEE DISTINGUISHED FELLOWS, DISTINGUISHED LIFE MEMBERS AND PRESIDENT ELECT**

The committee, which nominates Distinguished Fellows and President elect, is chaired by the Immediate Past President, and includes three other members. The chair of the nominations committee is responsible for determining its membership. He/she is encouraged to include a DF on the committee. In part, this is intended to provide a level of consultation with older members to try to make sure we don't make errors of omission. Additionally, the committee may proactively seek out suitable nominees to ensure deserving candidates are not overlooked. It has also been suggested that the committee should not *only* include more senior members.

Call for nominations for both Distinguished Fellows and President Elect should be made in the April issue of News and Views. Only living members are eligible [Council 19/9/07].

Nominations for Distinguished Fellow, Distinguished Life Member and President-Elect are to be collected via online form in the AARES website, which allows mandated fields and submission monitoring by Central Office [Board, 05/09/25].

#### **Criteria for Distinguished Fellow: [Council 5/2/2018]**

1. A sustained and distinguished contribution to at least one of the following: research, teaching, research-based policy development, and/or leadership of outstanding research or teaching programs. The contribution(s) must be in a field relevant to AARES, including agricultural economics, environmental economics, food economics, resource economics or agribusiness.
2. A significant contribution to the operation and/or development of AARES.
3. The person must have been a member of AARES for at least 10 years, not necessarily continuously or currently.
4. The person must be alive at the time of the nomination.

The frequency of Distinguished Fellow awards is not fixed, but is expected to be around one to two per year.

#### **Criteria for Distinguished Life Member: [Council 5/2/2018]**

1. The person must be alive at the time of the nomination and
2. Either option a) or b) below:
  - a) An outstanding service contribution, which greatly enhances the operation and/or development of AARES. The person must have been a member of AARES for at least 10 years, not necessarily continuously or currently.
  - b) A sustained and distinguished contribution to the community through policy, administration, extension, business, or public service in Australasia. The contribution(s) must be in a field relevant to AARES, including agricultural economics, environmental economics, food economics, resource economics or agribusiness.

The frequency of Distinguished Life Member awards is not fixed, but is expected to be around one every two to three years.

#### **Distinguished Fellows and Distinguished Life Members**

1. We will publish items in AJARE about Distinguished Fellows (DFs) and Distinguished Life Members (DLMs), in standardized formats, at the front of the Journal.
2. In consultation with the successful nominees (and possibly their nominators), the chair of the nominations committee prepares drafts of items to go into AJARE based on materials submitted and other resources. The chair will solicit comments/corrections from the individual DFs along the way before providing material to the editor(s).

3. The President is to write to the DFs and any DLMs to congratulate them
4. The chair of the DF and DLM nominating committee should arrange for nominations submitted by members to be provided in the preferred format if possible.
5. We will determine the awards of DFs and DLMs at the September Board meeting so that the new DFs and DLMs can be advised in advance and, if they wish, attend the conference dinner and accept their awards in person. The committee needs to conclude its business early enough to allow this to happen.
6. The committee calls for nominations, evaluates those received against the selection criteria and contributions made by previous recipients, and presents its recommendations to the September meeting of Board *with evidence of how the recommended candidates meet the selection criteria*. The Board maintains the authority to approve or reject the recommendations of the Nominations Committee..
7. If new Honorary Members or Distinguished Life Members are awarded, the chair of the Nominations committee should communicate the details of their postal address etc. to Central Office and advise that they are to receive complimentary membership. (Note: Distinguished Fellows do not receive complimentary membership).
8. If an existing Honorary Member or Distinguished Life Member passes away, Central Office will terminate their complimentary membership.
9. The Board agreed to offer every Distinguished Fellow or Distinguished Life Member being honoured a basic package comprising (a) complimentary registration to an annual conference, (b) one night's accommodation, and (c) two dinner tickets. Support for travel expenses is subject to the President's discretion and will only be made available in special circumstances. [Ross Kingwell, Pres 3-11-09, updating Duncan's 28/11/02 determination]

### **President Elect**

The Committee receives nominations from the membership. It may also choose to make nominations of its own. If there is more than one nomination, a postal election is held.

At the AGM in 1994 it was agreed that the nominating committee should take a pro-active role in circumstances where it appeared necessary to generate sufficient nominations for an election. However, in the October 2001 Council meeting it was agreed that the committee could use judgement in deciding whether to seek an additional nomination if at least one suitable nomination has been received.

Other points agreed at the 1994 AGM include:

- The voting outcome should be reported to the AGM or another Society meeting, but the actual voting numbers should remain confidential to the Returning Officer;
- The electoral system should be preferential; and
- The only filtering criterion which should be applied by the committee to nominations is the financial membership status of candidates. The committee should apply this criterion routinely.

## Appendix E

### **PRIZE for STUDENT RESEARCH PERFORMANCE CONDITIONS AND INSTRUCTIONS TO THE PRIZE COMMITTEE**

#### **Basis of award**

The identification and evaluation of suitable dissertations are for the Branch to determine.

The purpose of the prize is to recognise merit in student research performance in the areas of agricultural, environmental, food, resource economics and agribusiness (AEFREIA), and introduce students to the Society. The prizes are restricted to students who have satisfied requirements for their degree in the year they are considered for the prize. Eligible degrees to be considered include honours, coursework masters, graduate diplomas and other degrees with a suitable minor research component involving the writing of a dissertation.

#### **Entries**

One prize may be awarded per Branch each year.

#### **Administration**

Branches are entirely responsible for the management of the Student Research prizes the Society provides each year. The costs of the Prizes are shared by the Board and the Branches.

The process for administration is:

1. The AARES Secretary will remind the Branches of the prize by 30 September each year and Branch responsibilities for the Award;
2. Each Branch Secretary will provide the AARES Secretary with the name, email, institution, name of supervisor(s) and minor research dissertation details of their prize winner by 1 December;
3. The AARES Secretary will coordinate with the AARES Central Office Manager to provide the prize winner with a code for complimentary one year membership, along with instructions for completing the online AARES membership form.
4. The AARES Secretary will liaise with prize winners promptly regarding their attendance at the next annual conference (in the following February) or the following year's conference.
5. The AARES Secretary will draw up certificates and the prizes will be announced at the dinner at the next annual conference;
6. The AARES Secretary will include prize winners in the Secretary's report to the first issue of *News and Views* each year.
7. The AARES Secretary will provide the AARES website manager with the list of winners after each annual conference.

#### **Amount of the Prize**

The costs of the prizes are shared by the Board and the Branches.

The Board's contribution to the prizes will include free membership for a year, a certificate, and return airfares to either the next annual conference or the following year's conference for each prize winner. Each Branch will pay for their prize winner's conference registration, including the Conference Dinner and Early Career events. Prize winners will pay for their own accommodation and any other costs incurred. Prize winners who choose not to attend a conference will be given \$200 by their Branch in lieu of travel and registration benefits, as well as free membership for a year and a certificate by the Board.

Winners of undergraduate prizes should be announced at the conference in the year following graduation. Free membership should be granted for that year and the paper should be presented at either of the next two conferences [Council 5/02/08]. For example, a student who graduates at the end of 2008 should be announced as the winner of the Undergraduate Prize at the 2009 conference, should be given free membership for 2009 and are encouraged to attend either the 2009 or 2010 conference at which they present their paper.

As at February 2008, each recipient will receive a certificate and one year's membership of AARES and either;

- a cash award of \$200; or
- an economy-class return airfare to either of the next two annual conferences [Council 5/02/08];
- free registration at the annual conference at which they present their paper.

Recipients who accept the conference package to attend a conference and present a paper must pay for their own accommodation [Council 19/5/10].

## Appendix F

### EXAMPLE OF WELCOME LETTER FOR NEW MEMBERS

Dear ,

Thank you for joining AARES, as part of your registration to the AARES Conference in Melbourne. I would like to welcome and congratulate you on becoming a member of AARES, and to let you know more about what you can expect from your membership.

The user ID and password that you established when registering will enable you to log on to the Society's website ([www.aares.org.au](http://www.aares.org.au)) where you can access an electronic version of the Society's journal, renew your membership subscription on-line, access and update your own personal details and register for AARES conferences and seminars on-line.

The aim of the Society is to encourage study, research, discussion and outreach in the discipline of agricultural and resource economics with an eye to improving policy and practical choices involving the agricultural and natural resource sectors. The major activities, and therefore benefits of membership, of the Society include:

- holding an Annual Conference with associated workshops. The 2020 Conference will be held in Perth and registrations will open in September;
- publishing the highly-regarded [Australian Journal of Agricultural and Resource Economics](#) (a forum for innovative and scholarly work in agricultural and resource economics, with four issues per year), which is accessible through the AARES website;
- publishing a monthly electronic newsletter, [AARES News and Views](#);
- actively maintaining a comprehensive web site providing a wide range of information of value to AARES members ([www.aares.org.au](http://www.aares.org.au)); and
- awarding prizes to encourage excellence in Post-graduate theses, journal articles, undergraduate studies, and conference presentations in Australia, New Zealand and the United States.

AARES has its own [Facebook](#) page and [Twitter](#) account to assist in keeping our members up to speed with news and items of interest about the Society. Why not go to our pages and Like/Follow them?

Branches of the Society are located in all mainland Australian States, the ACT, New England, New Zealand and North America. We also are opening an East Asia branch this year. The branches host the Annual Conference on a rotating basis, hold workshops and symposia on topics of current regional interest, and sponsor diverse and stimulating seminar programs. Branches serve a valuable role in bringing together academics, public servants, professionals from the agribusiness and resource sectors, and students, across various disciplinary and institutional boundaries. Each Branch has their own page within the AARES website to promote local events and items of interest to their members.

I hope that you find your membership of value and I welcome any feedback that you would like to offer. Once again, welcome to AARES and I hope to meet you at the next conference.

Yours sincerely,



John Rolfe  
**AARES President**

*When writing to new members who join as a result of attending a conference or symposium, replace the first paragraph with something like this.*

I am writing to welcome and congratulate you on becoming a member of the Australian Agricultural and Resource Economics Society (AARES) and to let you know more about what you can expect from your membership. We have provided you with free membership for one year as a benefit of your attendance at the AARES 2000 Conference in Sydney in January.

## Appendix G

### ALAN LLOYD FELLOWSHIP

The Alan Lloyd Fellowship was founded in 1997-98, using \$17,000 that was generated as a surplus from the August 1996 Conference on Global Agricultural Science Policy for the 21<sup>st</sup> Century (the GASP Conference). The GASP Conference Committee agreed to endow the Fellowship, to be implemented as laid out in the statement drafted by Rob Fraser (representing AARES) and Julian Alston (representing the GASP Committee), which is attached in Appendix G1.

#### Implementation of the Alan Lloyd Fellowship, 1999-2003

The Policy File records in summary terms that (downloaded February 3, 2003):

The Alan Lloyd Fellowship process [from Council minutes 22/01/99].

The money (up to \$6,000) is made up as follows:

- \* GASP (up to \$3,000);
- \* AARES (up to \$1,500);
- \* Host institution (\$1,000); and
- \* Host institution in-kind (\$500).

The LOC pays for avoided expenses plus air ticket.

The selection panel is President, President-Elect, Michael Taylor, a representative of the host institution and Julian Alston or Phil Pardey.

The default host institution (in the absence of other interest) is UWA.

From the Council minutes of 15/05/99: The fellow receives \$3000 from the GASP account and \$1500 from AARES, from which are deducted any expenses incurred by the LOC in the Fellow's attendance at the conference. The host institution also contributes \$1500 which the Fellow uses to meet expenses associated with visiting the host institution.

The Alan Lloyd Fund is to be increased from \$25,000 to \$30,000. [Council, 11.2.03]

The Fellowship was first implemented in 1999. The details of the Fellows are shown in Table 1. The Fellowship was established for an initial period of five years, which ends with the 2003 Conference, with the opportunity for extension by agreement of the "Selection Committee" (see Appendix B for details).

At the 2001 Conference, Phil Pardey organized a pre-conference workshop that led to a surplus, which was transferred to AARES with the understanding that the funds would be used to replenish the Fellowship Fund, which would sustain it beyond the initial five years.

**Table 1.** *Alan Lloyd Fellows, 1999-2003*

Year	Conference Location	Fellow	Host Institution	Title of Address
1999	Christchurch	Alan Olmstead (Univ of C, Davis)	UWA	Biological Innovation and American Agricultural Development
2000	Sydney	Richard Shumway, (Washington State U.)	UNE and NSW Agric.	Does Consistent Aggregation Really Matter?
2001	Adelaide	Bruce Gardner (Univ of Maryland)	UWA	How U.S. Agriculture Learned to Grow: Causes and Consequences
2002	Canberra	Scott Rozelle (Univ of C, Davis)	ANU <sup>a</sup>	Plant Biotechnology in China
2003	Fremantle	Philip Pardey (Univ of Minnesota)	UWA <sup>b</sup>	Public and Private Agricultural R&D: Global Perspectives

<sup>a</sup>Rozelle substituted at the last minute for Yair Mundlak, and hence there was no “host institution” for 2003.

<sup>b</sup>Pardey substituted at the last minute for John Antle, of Montana State University, and hence there was no “host institution” for 2003.

## Appendix G1

### ALAN LLOYD FELLOWSHIP DETAILS ESTABLISHED IN 1998.

In August 1996, an important conference was convened in Melbourne. *Global Agricultural Science Policy for the Twenty-First Century* drew together the world's leading authorities in agricultural and resource management economics to tackle some vital issues:

- What are the economic and environmental consequences of technological change in world agriculture?;
- How important is agricultural R&D in relation to future productivity and sustainability?;
- How should public policies adapt to deal with intellectual property rights, modern biotechnological advances, and issues of environmental sustainability; and
- How should agricultural R&D be prioritized, evaluated, financed, and managed?

It was envisaged that convening the conference in Melbourne would (a) highlight the prominence of Australians and Australia in agricultural science globally, (b) highlight the prominence of Australians and Australia in the economics of research and science policy, (c) bring to Australia international authorities on the economics of research, technology, and science policy applied to agriculture and natural resources, (d) provide an opportunity for economists from less-developed countries interested in the economics of research to come to Australia and take advantage of Australia's expertise in these areas, and (e) lay the foundations for a continuing exchange of ideas and information among senior economists and policy-makers from around the world, in rich and poor countries alike, on agricultural science policy matters.

The conference generated some funds that have been dedicated to a continued pursuit of the same aims as the conference itself. These funds will be used to endow a Fellowship, in honour of Professor Alan G. Lloyd, who has contributed much to the thinking of Australian agricultural economists and policy-makers in relation to the conference themes.

The proposed details of the Alan Lloyd Fellowship are as follows:

1. The selected Fellow would contribute to a dedicated Single Paper Session at the AARES Conference, plus a seminar at the Host Institution (see 7 below) and other professional activities by arrangement. The Conference session would include two discussants.
2. The Fellow would be chosen by a Selection Committee comprising:  
AARES President  
AARES President-elect  
Professor Bob Lindner  
Professor Julian Alston     } Alternates  
Dr Philip Pardey  
Mr Michael Taylor.

In the event of Mr Michael Taylor being unable to serve on the Selection Committee, his place would be taken by one of the Alternates. In the event of Professor Bob Lindner being unable to serve, his place would be taken by Rob Fraser.

3. The Selection Process would include a Search Procedure co-ordinated by Professor Alston and Dr Pardey, followed by an invitation to apply from the AARES President setting out details of the Fellowship.

Preference in the Selection Process will be given to agricultural and natural resource economists who have demonstrated a strong professional interest in the topics covered by the GASP conference themes, and who are actively engaged in research, policy, or administrative roles related to those themes. Preference will be given to non-Australian candidates. Special consideration will be given to those eligible applicants who are from less-developed countries and to those for whom funding to attend the conference would be difficult to obtain from other sources.

The President-elect would co-ordinate the Selection Process following invitations to apply.

4. The Selection Committee would also be responsible for selecting the two discussants.
5. The maximum value of the Fellowship would be \$6000, designated to cover airfares, accommodation, meals and incidentals.
6. The Fellowship would be funded by: (i) an annual drawing of up to \$3000 from the \$17000 dedicated by the GASP organisers to the Alan Lloyd Fellowship and administered by the AARES; (ii) up to \$1500 annually provided by the AARES; (iii) up to \$1500 annually provided by the Host Institution (including \$500 in-kind for management and administration of itinerary and expenditure).
7. The Host Institution would be responsible for management and administration of the Fellow's itinerary and expenditure. The default setting for the Host Institution is the University of Western Australia. Other Institutions wanting to act as Host to the Fellow should approach the President, who will determine the Host Institution for each Fellow in consultation with Professor Bob Lindner.
8. In the event of the Selection Committee being unable to agree on a suitable Fellow for a dedicated Single Paper Session at a particular Conference, the Fellowship would be designated vacant for that year.
9. The Fellowship would be established for a period of five years, plus the opportunity for extension by agreement of the Selection Committee.

Julian Alston  
Rob Fraser

## Appendix H

### DISTINGUISHED FELLOW'S LECTURESHIP FUND

The Alan Lloyd Fellowship Fund (see Appendix G) is to be re-designated as the 'Distinguished Fellows Lectureship Fund'. The 'Distinguished Fellows Lecture' will replace the 'Alan Lloyd Address'. The recipient of the award will be known as the 'Distinguished Fellows Lecturer' rather than the 'Alan Lloyd Fellow'.

The annual award will be made in the name of a Distinguished Fellow of AARES (or other Distinguished member of AARES) to be designated by the Distinguished Fellows Lecturer Selection Committee, which shall consist of the President, President Elect, and Chair of the Local Conference Organizing Committee.

The Lecture shall be presented at a dedicated single paper session at the AARES Conference (typically the closing plenary session). It shall be designated in the Conference program as the "Distinguished Fellows Lecture in Honour of < the Designated Fellow>"

In addition to the AARES conference presentation, the "Lecturer" shall present a seminar at the Host Institution and shall engage in other professional activities by arrangement. The Host Institution shall be responsible for management and administration of the Fellow's itinerary and expenditure.

Preference in the Selection Process shall be given to outstanding agricultural and natural resource economists who have made strong applied research and/or policy contributions on important topics, desirably in a field of interest to the Distinguished Fellow being honoured. Preference shall be given to non-Australians. Special consideration shall also be given to those from less-developed countries and to those for whom funding to attend the Conference would be difficult to obtain from other sources.

The maximum value of the award shall be \$6000, designated to cover airfares, accommodation, meals and incidentals. The award shall be funded by:

an annual drawing of up to \$3000 from the Distinguished Fellows Lectureship fund;  
up to \$1500 annually provided by the AARES (including any expenses incurred by the LOC in supporting the Lecturer's participation in the Conference);  
up to \$1500 annually provided by the Host Institution (including \$500 in-kind for management and administration of itinerary and expenditure).

In exceptional cases, where the Selection Committee recommends that business class air travel should be offered, the AARES Federal Council may determine that the total award will exceed \$6000. In such cases additional specific sponsorship may be sought to supplement the normal funding.

In the event of the Selection Committee being unable to agree on a suitable Lecturer for a dedicated Single Paper Session at a particular Conference, or in the event of a failure to identify a mutually acceptable Host Institution, the Lectureship would be designated vacant for that year.

The Lectureship will be established for a period of five years, after which time the arrangements will be reviewed by the AARES Federal Council.

As of 31 October 2024, the AARES Board ratified:

One speaker in the Invited Speaker program is selected to present the Keith Campbell Address by the President-Elect and that this memorial address be included as a continuing component of the conference program.

In addition, that the LOC, if it chooses, would name a Memorial Address, starting at the 2025 annual conference, to celebrate a deceased distinguished economist:

- The name of the Address would be the AARES Distinguished Memorial Address honouring <name of deceased distinguished economist chosen> by <name of speaker chosen to present the Address>.
- The LOC would be encouraged to consider the theme of the conference in suggesting a deceased distinguished economist to honour, for example, by choosing a person whose renowned work is closely aligned to the theme of the conference.
- The LOC would be encouraged to consult with the President-Elect in suggesting a deceased distinguished economist to honour, since the speaker would form part of the Invited Speaker program.
- The LOC is to make a suggestion that maintains a diversity of scholarship, geographic, gender, and cultural representation of honourees to reflect a commitment to equity and fairness in the process of granting these honours.
- The LOC would present its suggestion to the Board for approval.
- The speaker giving the Memorial Address would form part of the Invited Speaker program, and therefore would be selected by the President-Elect in consultation with the LOC. [Board, 31/10/24].

## Appendix I

### PRIZE FOR QUALITY OF APPLIED ECONOMICS COMMUNICATION

#### Purpose

The Quality of Applied Economics Communications Award is intended to recognise superior communication of concepts or knowledge in any subject matter of professional specialization (i.e. teaching, research, policy analysis, or extension) in agricultural and resource economics to a specified audience. The award is particularly aimed to recognise skilled communicators who are able to explain economic principles to an outside audience and encourage others such farmers, resource managers and policy makers to adjust their management, activities or policies in response.

Work relevant to agricultural-, environmental-, food-, resource- economics and agribusiness topics are eligible for entry.

#### Amount of Prize

The winning nomination will receive a \$500 cash award to be presented at the Society's annual conference dinner.

#### Eligibility

At least one of the co-authors of the work must have been a member of AARES when the work was performed.

#### Entries

Submissions should include evidence of materials, activities and/or programs that relate to at least one of the following fields: agricultural-, environmental-, food-, resource- economics and agribusiness (AEFREA). Applicants should provide evidence of the

- Types of communication activities and materials
- Quality of materials and communication approach
- Effectiveness of the communication, and
- The outcomes or changes that occurred as a result.

The publication may communicate the author's original research or include that of others, and the communication may be directed to audiences inside or outside the profession.

Entries are to be submitted to the AARES Central Office in electronic format. The application should include an example of the communication material or activity. Up to three pages of other supporting evidence, including items such as a statement about the nature of the work and why it is prize-worthy, or letters of support by third parties, may be submitted as well.

Entries must be received by 30 September in the year of the submission.

#### Selection Criteria

Five major areas are to be considered in evaluating nominations as follows:

- Importance of topic
- Timeliness of topic
- Excellence in communication to an audience that is primarily outside the profession
- Significance of contribution to the literature or other media
- Economic content of communication

## **General**

A maximum of one award will be given per year; however the Society reserves the right to make no award in the event that no entry is judged to be of sufficient merit.

The decision of the Council of the Society will be final and no correspondence will be entered into with entrants. Submission of a publication to be considered for the Prize implies acceptance of all of the conditions of the Prize.

## **Instructions to the Prize Committee**

The committee will include three members. Normally, one member will be replaced each year, so the usual length of tenure of a member is three years. Normally, each member chairs the committee in his/her second year as a member.

The committee will determine the system to be used in judging entries and the specific criteria to be applied.

The committee should finalise its decision at least two weeks prior to the AARES conference in the year of the award, and should advise the secretary of the result so that he/she can prepare a cheque and certificate for presentation at the conference dinner.

*Updated by AARES Council 10 /2/2020*

## Appendix J

### PRIZE FOR QUALITY OF RESEARCH DISCOVERY

#### Purpose

The Quality of Research Discovery Award intends to recognise research that makes a significant contribution to the field of knowledge in agricultural and resource economics. **It is aimed at recognising excellence in a publication or series of publications by an AARES member.** The work should demonstrate excellence in research methodology and may deal with conceptualization of researchable problems as well as empirical findings.

#### Amount of Prize

The winning nomination will receive a \$500 cash award to be presented at the Society's annual conference dinner.

#### Eligibility

At least one of the co-authors of the work must have been a member of AARES when the work was published. Publications for a period of up to three years prior to the 30 September in the year of the award submission due date are eligible for an award.

Work relevant to agricultural-, environmental-, food-, resource- economics and agribusiness topics are eligible for entry.

#### Entries

Entries are to be submitted to the AARES Office Manager, and should include one electronic copy of the publication. Up to three pages of other supporting evidence, including items such as a statement about the nature of the work and why it is prize-worthy, or letters of support by third parties may be submitted as well.

Entries must be received by 30 September in the year of the award (for items In Press, page proofs may be submitted along with a letter from the editor or publisher, indicating the date when the work will be published).

The publication may communicate the author's original research or include that of others, and the communication may be directed to audiences inside or outside the profession.

#### Selection Criteria

Four major areas are to be considered in evaluating nominations as follows:

- Excellence in published research intended primarily for an academic audience
- Academic standing of the journal involved
- Significance of research to the literature or other media (as denoted by citation and alt-metric scores)
- Policy relevance, including the importance and timeliness of the topic.

## **General**

A maximum of one award will be given per year; however the Society reserves the right to make no award in the event that no entry is judged to be of sufficient merit.

The decision of the Prize Committee will be final and no correspondence will be entered into with entrants. Submission of a publication to be considered for the Prize implies acceptance of all of the conditions of the Prize.

## **Instructions to the Prize Committee**

The committee will include three members. Normally, one member will be replaced each year, so the usual length of tenure of a member is three years. Normally, each member chairs the committee in his/her second year as a member.

The committee will determine the system to be used in judging entries and the specific criteria to be applied.

The committee should finalise its decision at least two weeks prior to the AARES conference in the year of the award, and should advise the secretary of the result so that he/she can prepare a cheque and certificate for presentation at the conference dinner.

*Updated by AARES Council 10 /2/2020*

## **Appendix K**

### **WILEY-BLACKWELL PRIZE FOR BEST AJARE ARTICLE**

#### **Eligibility**

Entries must have been published in AJARE in the calendar year preceding the year of recognition.

The nominee must have been a member of AARES both when the work was published.

#### **Entries**

Any journal article accepted and published in AJARE in the calendar preceding the year of recognition is automatically eligible and will be considered.

#### **Basis of Award**

The article must be of exceptional quality and provide a significant contribution to the field of knowledge in agricultural and resource economics.

A maximum of one award will be given per year.

#### **General**

The decision of the Council of the Society will be final, and no correspondence will be entered into with authors of articles considered for the award.

#### **Amount of Prize**

The winning nomination will receive a \$500 cash award, \$500 book voucher to Wiley-Blackwell Publishing and a certificate to be presented at the Society's annual conference dinner.

#### **Instructions to the Prize Committee**

The committee will comprise the AJARE editors.

The selection committee will determine the system to be used in judging entries and the specific criteria to be applied.

The committee should finalise its decision at least two weeks prior to the AARES conference in the year of the award, and should advise the secretary of the result so that he/she can prepare a cheque and certificate for presentation at the conference dinner.

## **Appendix L**

### **PRIZE FOR BEST ‘CONNECTIONS’ ARTICLE**

#### **Eligibility**

Entries must have been published in Connections: Farm, Food and Resource Issues in the calendar year preceding the year of recognition.

#### **Entries**

Any article accepted and published in Connections in the calendar year preceding the year of recognition is automatically eligible and will be considered.

#### **Basis of Award**

The article must be of outstanding quality in its style and capacity to extend to and influence a broader audience than AARES membership on an agricultural and/or resource economics issue of national importance.

A maximum of one award will be given per year.

#### **General**

The decision of the Council of the Society will be final and no correspondence will be entered into with authors of articles considered for the award.

#### **Amount of Prize**

The winning nomination will receive a \$200 cash award and a certificate to be presented at the Society’s annual conference dinner.

#### **Instructions to the Prize Committee**

The committee will comprise the editors of Connection.

The committee will determine the system to be used in judging entries and the specific criteria to be applied.

The committee should finalise its decision at least two weeks prior to the AARES conference in the year of the award, and should advise the secretary of the result so that he/she can prepare a cheque and certificate for presentation at the conference dinner.

[Council took a decision in 2011 to discontinue Connections and start a Discussion Forum on the website instead.]

## Appendix M

### HEADING EAST AND HEADING WEST AWARD

#### The Australia-New Zealand Exchange Program

##### Purpose

- To facilitate contact and discussion among those studying the problems or extending knowledge of agricultural and resource economics in Australia and New Zealand.
- To stimulate comparative analysis and discussion of policies and programs affecting primary industries, resources and the environment in both countries.
- To encourage co-operation with scientific and other organisations and institutions engaged in similar or related activities in Australia and New Zealand.

##### Overview

AARES will facilitate the attendance of one Australian based AARES member at the NZARES conference in New Zealand and one New Zealand based AARES member at the AARES conference in Australia. The aim is to substantially meet the costs of return economy class airfares; registration fees; attendance at the Conference Dinner and other social events; and accommodation.

AARES will provide a grant of A\$1,500 to the winner travelling to New Zealand. Registration fee for the winner of this award at the NZARES conference would be waived.

The NZARES will provide a grant of NZ\$1,500 to the winner travelling to Australia. AARES will provide the conference registration for the winner of this award at the AARES Annual Conference, and a complementary ticket to the AARES Conference dinner.

##### Selection criteria

First consideration shall be given to professionals early in their careers and/or those for whom funding to attend the Conference would be difficult to obtain from other sources.

Award recipients must present a paper at the Conference representing original work that has not been published in its current form. Preference will be given to papers that are on issues of relevance to both countries, and to those involving cross-jurisdictional comparisons, however, all papers will be considered. Co-authored papers are acceptable. Applicants should identify how the award would facilitate interaction and cooperation with professionals in both countries.

Applicants must be members of AARES. The Heading East award will be given to members normally resident in Australia, while the Heading West award will be given to members normally resident in New Zealand.

##### Selection process

The call for the Heading West Award will normally be made by the 31<sup>st</sup> of August each year, with submissions due on the 30<sup>th</sup> of September. Applicants will be informed of the decision by the 31<sup>st</sup> of October to allow time for conference registration and travel bookings.

The call for the Heading East Award will normally be made by the 15<sup>th</sup> of March each year, with submissions due on the 30<sup>th</sup> of April. Applicants will be informed of the decision by the 31<sup>st</sup> of May to allow time for conference registration and travel bookings.

A call for nominations to appear in the April/March and August AARES News and Views and the NZARES newsletter.

Applications for both awards should include:

- a paper for presentation at the relevant conference, representing their original and unpublished work;
- a one-page biographical statement; and
- a one-page statement in support of their application, indicating what they would hope to accomplish through the award, and why they would be deserving of the award.

Applicants will be asked to submit to the AARES office an electronic copy of their paper, a short proposal addressing their claims against the selection criteria, along with a copy of their CV which includes a record of their publications.

### **Selection Committee**

See Appendix N1 for details of Selection Committee.

The Selection Committee to present nomination for the award to the AARES Council for approval.

### **Announcements**

These awards should be promoted in the annual conference handbook, plenary sessions at the annual conference, the conference dinner and on the AARES web site. [Council 19/5/10]

The award winners will be announced at the respective Conference Dinners and published in the AARES News and Views, NZARES News, and through other appropriate outlets.

### **Other**

The level of the awards would be reviewed by the AARES Council every second year. The original proposal for this award was prepared by Ross Cullen and Deborah Peterson.

*Updated by AARES Board 21/06/2024*

## Appendix N

### HEADING NORTH AND HEADING SOUTH AWARD AARES-AAEA Young Professionals Exchange Programme

#### Background

These travel awards were initiated in 2001, when funding was obtained from the AAEA Foundation for a two-year period. Their purpose is to provide “young” agricultural and resource economists with an opportunity for professional and personal development and international professional and cultural exchange. The program includes two awards: “Heading South,” awarded to a member of the North American Branch (NAB) to support participation in the AARES conference, and “Heading North,” awarded to a resident of Australia or New Zealand to support participation in the AAEA conference.

#### Eligibility

These awards are intended for agricultural and resource economists of all ages but in the early stages of their careers. Thus, stage of career rather than age, is what defines an appropriate applicant. Each award will have a value of US\$2,000 (increased to US\$2,250 in 2009 [Council 26/8/08], US\$2,500 in 2011 [Council 15//5/10] and US\$3,000 in 2019 [Council 8/4/2019]) to be used to assist the winner to participate in the annual conference of either the AARES or the AAEA. Applicants for both awards must be members of both the AARES and the AAEA.

The "Heading North" award will be given to members normally resident in Australia or New Zealand; the “Heading South” Award is offered to members resident in North America who are members of both AARES and AAEA. Applications for both awards should include:

- a paper for presentation at the AAEA conference, representing **their** original and unpublished work;
- a one-page biographical statement; and
- a one-page statement in support of their application, indicating what they would hope to accomplish through the award, and why they would be deserving of the award.

#### Selection Committee

See Appendix N1 for details of Selection Committee.

The Selection Committee to present nomination for the award to the AARES Council for approval.

#### Amount and Funding of Award

The funding for the prize is shared as follows [Council 8/4/2019]:

##### *Heading South:*

AAEA Foundation	US\$1,500
AARES Federal Council	US\$ 750
AARES North American Branch	US\$ 750
Total	US\$3,000

##### *Heading North:*

AAEA Foundation	US\$1,500
AARES Federal Council	US\$1,500
AARES North American Branch	US\$ 0
Total	US\$3,000

## **The Coverage of each Award**

### **Heading South:**

AAEA will grant \$1,500 USD to assist with travel and incidental costs and AARES will provide accommodation, meals, and conference registration fees (up to \$1,500).

### **Heading North:**

AARES will grant \$1,500 to assist with travel and incidental costs and AAEA will provide accommodation, meals, and conference registration fees (up to US\$1,500).

### **Announcements**

The call for the Heading North Award will normally be made by the 15<sup>th</sup> of January each year, with submissions due on the 1st of March. Applicants will be informed of the decision by the 30th of April to allow time for conference registration and travel bookings.

The call for the Heading South Award will normally be made by the 15<sup>th</sup> of July each year, with submissions due on the 30th of August. Applicants will be informed of the decision by the 30th of September to allow time for conference registration and travel bookings.

These awards should be promoted in the annual conference handbook, plenary sessions at the annual conference, the conference dinner and on the AARES web site [Council 19/5/10].

*Updated by AARES Board 21/06/2024*

## Appendix N1

### TRAVEL AWARDS COMMITTEE

Council [Council 26/8/08; Revised Council 19/5/10; Revised Council 8/4/2019] agreed to form a Travel Awards Committee comprising:

- President of AARES;
- President of NZARES;
- President of AARES NA Branch; and
- President-Elect of AARES.

The committee shall “meet” via email circulation. The President-Elect of AARES will be chair the committee when it deliberates on the Heading North award, the AARES President be chair for the Heading East award, the President of NZARES be chair for the Heading West award, the President of AARES NA Branch be chair for the Heading South award, and the AARES President takes charge for any other awards such as the IAAE award. Applications should be sent to the AARES Office Manager, who should then circulate the applications to the committee. The chair of each award will co-ordinate the selection process. For some awards, this should be business as usual.

Deadlines for applications for these awards will be as follows:

- Heading East: 30 April;
- Heading South: 30 August;
- Heading West: 30 September;
- Heading North: 1 March; and
- IAAE: 9 months prior to the IAAE conference (or earlier; this conference is held once every 3 years)
- Donna Brennan: 30 September
- Other awards: As nominated by Council

This means the committee will have something to look at about once every 2 months. Council expects the committee to provide advice on the administration and conditions of the various awards as the need arises.

*Updated by AARES Board 21/06/2024*

## Appendix O

### DONNA BRENNAN PRIZE

#### Background

The Donna Brennan prize was established in 2014 in memory of an AARES colleague who had a commitment to mentoring early career researchers, particularly those in developing countries. The aim of the prize is to support a person from a developing country (normally a student) to attend and present a paper at the AARES conference. The award was instigated by and remains heavily supported by the West Australian branch of AARES.

The prize was originally approved by AARES Council (4/9/2013) for a three-year period, from 2014 to 2016, with funding provided through donations and ongoing support from the WA branch and Federal AARES. It has continued to be supported from that time, with the Federal Council agreeing in 2019 to assume primary responsibility. From 2024, Federal Council will assume full responsibility for the prize.

#### Purpose

The purpose of the grant is to support a person from a developing country to attend the AARES conference, with a preference towards selecting people who were Early Career Researchers and/or females, working in agricultural-, environmental-, food-, resource-economics and agribusiness topics.

#### Amount of Prize

The grant will provide complementary registration to the conference and the conference dinner, and up to AU\$1,500 for travel and accommodation costs. The Prize will be acknowledged among those awarded at the conference dinner.

#### Eligibility Requirements

Qualifying applicants must meet the following eligibility requirements in order to be considered for a travel grant:

- Resident of and residing in a low income or lower-middle-income economy countries as defined by the World Bank (World Bank database) (see below)
- Actively engaged in agricultural, environmental, food and resource economics or agribusiness
- Insufficient institutional funding available to make the trip (including university, department, grant, employer, etc.)
- Paper/poster accepted for presentation at the AARES Annual Meeting.

Applicants who are Postgraduate students or Early Career Researchers in developing countries, particularly females, are strongly urged to apply.

#### Application Process

Applications must be submitted the AARES office ([office@aares.org.au](mailto:office@aares.org.au)).

Applicants should submit the following:

- Name and e-mail address;
- Institution and (if applicable) department at which enrolled/employed. The candidate may indicate “not-yet-employed” if not a current student and without employment – please highlight degree-awarding institution and date awarded;
- Degree program underway (*Graduate Student Applicants*)
- Anticipated graduation date (*Graduate Student Applicants*)
- Professional rank or position (*Early Career Professional Applicants*)
- Number of years since post-graduate studies (*Early Career Professional Applicants*)
- Copy of a paper or poster for presentation at the AARES conference, representing the candidate’s original and unpublished work;
- a one-page biographical statement;
- a one-page statement in support of the application, indicating what the candidate hopes to accomplish through the award, and why the candidate would be deserving of the award.

In a separate document:

- A nomination from a department, division head, or supervisor which includes written acknowledgement of the nomination and certification of the candidate’s financial need, including certification that full funding is unavailable from other sources. Self-employed or not-yet-employed applicants may submit a letter supporting the nomination from a colleague or mentor from their degree-granting institution or include a letter stating financial need.

### General

Applicants will be assessed by a relevant committee on the: Merit, scholarship, and originality of their research; and Quality of and contribution to the paper. This will normally be the Donna Brennan Travel Awards Committee.

The call for the Donna Brennan award will normally be made by the 1<sup>st</sup> of September each year, with submissions due on the 30<sup>th</sup> of September. Applicants will be informed of the decision by the 31<sup>st</sup> of October to allow time for conference registration and travel bookings.

The decision of the Council of the Society will be final, and no correspondence will be entered into with entrants. Submission of a publication to be considered for the Prize implies acceptance of all of the conditions of the Prize.

### Eligible countries

Afghanistan	Eritrea	Mauritania	South Sudan
Angola	Ethiopia	Micronesia, Fed. Sts.	Sudan
Bangladesh	Gambia, The	Moldova	Swaziland
Benin	Ghana	Mongolia	Syrian Arab Republic
Bhutan	Guinea	Morocco	Tajikistan
Bolivia	Guinea-Bissau	Mozambique	Tanzania
Burkina Faso	Haiti	Myanmar	Timor-Leste
Burundi	Honduras	Nepal	Togo
Cabo Verde	India	Nicaragua	Tunisia
Cambodia	Indonesia	Niger	Uganda
Cameroon	Kenya	Nigeria	Ukraine
Central African Republic	Kiribati	Pakistan	Uzbekistan
Chad	Korea, Dem. People's Rep.	Papua New Guinea	Vanuatu
Comoros	Kyrgyz Republic	Philippines	Vietnam
Congo, Dem. Rep.	Lao PDR	Rwanda	West Bank and Gaza
Congo, Rep.	Lesotho	São Tomé and Príncipe	Yemen, Rep.
Côte d'Ivoire	Liberia	Senegal	Zambia
Djibouti	Madagascar	Sierra Leone	Zimbabwe
Egypt, Arab Rep.	Malawi	Solomon Islands	
El Salvador	Mali	Somalia	

## Appendix P

### EDITORIAL BOARD ROLES, RESPONSIBILITIES & TERMS

Council decision: 8 May 2013

#### Background

The *Australian Journal of Agricultural and Resource Economics* (AJARE) has an Editorial Board to provide strategic advice and support to the editorial team. Members of the Editorial Board act in a voluntary capacity, and provide a valuable role in maintaining and developing the Journal. Board members should be ambassadors for the Journal, helping to source seminal articles in the field, and encouraging wide readership and citation of journal materials.

#### Board

The Editorial Board is constituted as follows:

1. The Chair of the Editorial Board is the Editor(s)-in-Chief.
2. The Board shall consist of eight to fifteen members.
3. An AJARE Editorial Board member shall serve a term of three years. Members may serve consecutive terms with the approval of Editors-in-Chief and the AARES Council. Changes in membership should be staggered to ensure continuity of expertise.
4. Members of the Editorial Board will be appointed by the AARES Council in consultation with the AJARE Editors-in-Chief. Existing board members will be invited to make suggestions for new or replacement members.

#### Roles and Responsibilities

The roles and responsibilities of the Editorial Board are:

1. The Editorial Board shall provide advice to the Editor(s)-in-Chief on matters including:
  - a. Strategic direction and content of the Journal,
  - b. Identification of key contributed research or issues topics suitable for publication,
  - c. Encouragement of researchers to submit to the Journal;
2. Members of the Editorial Board may from time to time be called upon to:
  - a. Review papers for the Journal,
  - b. Provide additional opinions on papers (e.g. where reviews are incomplete or inconsistent, or where editorial decisions are being disputed),
  - c. Help identify suitable reviewers for papers;
3. It is expected that the annual contribution of Editorial Board members would be:
  - a. Review at least 2 articles, or
  - b. Contribute to the contents of at least one article, or
  - c. Contribute to the strategic development and success of the Journal;
4. Members of the Editorial Board are encouraged to attend a meeting with the editorial team at the annual conference for the Australian Agricultural and Resource Economics Society;

5. Criteria to consider in selecting new board members include:
  - a. Strong international profiles (to add to credibility),
  - b. Ongoing engagement in the profession (to help network and source new articles),
  - c. Extensive experience in editorship or related activities (to help provide relevant guidance to the journal),
  - d. Active contribution to the Journal e.g. refereeing (to identify likely commitment),
  - e. Diversity of location, gender and professional backgrounds,
  - f. Range of interests and expertise (to ensure adequate coverage of Journal interests).

Developed by the AJARE Editorial Team, and approved at AARES Council Meeting, 8 May 2013.

# Appendix Q: Code of Conduct for AARES Members

*Adopted by AARES Council 4/11/2019*



The Australasian Agricultural Resource and Economics Society Ltd (AARES) is the pre-eminent society promoting research relevant to Australasia in agricultural, environmental, food, and resource economics and agribusiness. AARES serves the professional interests of members regardless of their race, gender, national or ethnic origin, religion, age, marital status, sexual orientation, and disability.

## **AARES Code of Conduct**

This Code of Conduct is intended to guide members representing the Australasian Agricultural Resource and Economics Society Ltd (AARES) and speakers invited to AARES events to identify issues of ethical conduct that may arise in their dealings with the Society or attendance at Conferences, Meetings, and Symposia. It is designed to inform members and speakers in their dealings with colleagues in the national and international community. All Society members are urged to be aware of and observe the Society's Code of Conduct. The Code is written as a set of general principles rather than detailed prescriptions. The Code stands beside but does not exclude or replace the rights and obligations of members under common law.

The Society's policy for members and speakers is that we behave in a manner that fosters collegiality and recognises the diversity of our members and the broader community with a common goal of contributing to unbiased policy and research in agriculture, food, resources and environmental issues. It is essential in such a community that all members recognise and respect not only their own rights and responsibilities but also the rights, responsibilities and authority of other members of the Society and those of the wider community.

The Code of Conduct is based on five Values statements. These five Values statements are:

- The pursuit of excellence in all that we do;
- Fairness, integrity and responsibility in dealing with members of the Society and the wider community;
- The rights and responsibilities associated with the freedom of inquiry and expression;
- Engagement with the local, national, and international communities; and
- Innovation, creativity, and breadth of vision.

As an organisation dedicated to the professional development of its members and the dissemination of knowledge from a variety of relevant areas, AARES is committed to the fair, ethical treatment of all of its members and all other individuals participating in AARES activities or activities connected with, or related to, AARES activities, while providing an atmosphere that promotes a variety of research, teaching and extension/outreach activities. AARES has zero tolerance for, and prohibits any type of, discrimination or harassment, within the organization, at professional meetings, in the field, or anywhere professional activities are conducted under the aegis of AARES.

The Code will enable Society members and guests to engage with the intent of these Values statements and to behave in a manner that fosters collegiality and contributes to effective working relationships in our Society. The Code applies to various social media and different forms of electronic communication as well as to more traditional forms of engagement.

### **Guidelines for speakers at Annual AARES Conferences**

These Guidelines are intended to help guests of the Australasian Agricultural and Resource Economics Society to identify issues of ethical conduct that may arise in their dealings within the Society or attendance at Conferences, Meetings, and Symposia. The Society will draw these guidelines to the attention of invited speakers as a regular business practice.

The Guidelines are written as a set of general principles rather than detailed prescriptions. This Guide stands beside but do not exclude or replace the rights and obligations of members and invited speakers under common law.

The Society's Code of conduct for speakers and guests is that we behave in a manner that fosters collegiality and recognises the diversity of our members and the broader community with a common goal of contributing to unbiased policy and research in agriculture, food, resources and environmental issues. It is essential in such a community that all members recognise and respect not only their own rights and responsibilities but also the rights, responsibilities and authority of other members of the Society and those of the wider community.

The Guidelines are based on five Values statements. The five Values statements are:

- The pursuit of excellence in all that we do;
- Fairness, integrity and responsibility in dealing with members of the Society and the wider community;
- The rights and responsibilities associated with the freedom of inquiry and expression;
- Engagement with the local, national and international communities; and
- Innovation, creativity, and breadth of vision.

AARES has zero tolerance for, and prohibits any type of, discrimination or harassment, within the organization, at professional meetings, in the field, or anywhere professional activities are conducted under the aegis of AARES.

The Guidelines will enable speakers to engage with members with the intent of the Values statements and behave in a manner that fosters collegiality and contributes to effective working relationships in our Society.

## APPENDIX R: Code of Conduct for AARES Directors

*Adopted by AARES Council 4/11/2019*

<b>Board Code of Conduct</b>	
1.	A Board member must act honestly, in good faith and in the best interests of the organisation as a whole.
2.	A Board member has a duty to use due care and diligence in fulfilling the functions of office and exercising powers attached to that office.
3.	A Board member must use the powers of office for a proper purpose, in the best interest of the organisation as a whole.
4.	A Board member must recognise that the primary responsibility is to the organisation as a whole but should, where appropriate, have regard to the interests of all stakeholders in the organisation.
5.	A Board member must not make improper use of information acquired as a Board member.
6.	A Board member must not take advantage of being in the position of Board member.
7.	A Board member must not allow personal interests or the interest of any associated person or group to conflict with the interest of the organisation.
8.	A Board member has an obligation to be independent in judgement and actions and to take all reasonable steps to be satisfied as to the soundness of all decisions taken by the Board.
9.	Confidential information received as a Board member in the course of exercising those duties remains the property of the organisation from which it was obtained and it is improper to disclose it or allow it to be disclosed, unless that disclosure has been authorised by that company, or the person from whom the information is provided, or is required by law.
10.	A Board member should not engage in conduct likely to bring discredit to the organisation.
11.	A Board member has an obligation, at all times, to comply with the spirit, as well as the letter, of the law.

# APPENDIX S: AARES COMMUNICATIONS POLICY

*Adopted by AARES Council 26/8/2019*

## **Practices and Guidelines**

The Australasian Agricultural Resource and Economics Society Ltd (AARES) believes that everyone has the right to receive and share information in an environment that is safe and comfortable and where all parties have the right to be treated with dignity and respect.

There are a number of platforms for AARES communication, including various social media channels, all of which are covered by the following terms and conditions.

AARES has an obligation and responsibility to provide and encourage a safe physical and emotional environment for all stakeholders. This responsibility is increasingly linked to the internet and information and communication technologies, including social media platforms. AARES supports the appropriate and acceptable use of information and communication for the benefit and use of its members, as well as encouraging members who are active communicators and social media users in their capacity as driver instructors to adopt similar practices and guidelines.

## **Appropriate Use**

The objective of this communication Policy is to assist users of all AARES communication to feel comfortable and safe with the information submitted. All members are expected to treat each other fairly, in a friendly manner and with respect at all times. Information shared, and opinions published or shared on any platform (social, print, web-based) are to be professional, considered and relevant.

## **Disputes**

Where disputes arise and cannot be settled by the actions identified above then members have the right to lodge their dispute or concern in a more formal environment as set out in the AARES's member dispute policy (See Constitution Section 25 Disputes).

## **Conflict of interest**

AARES acknowledges and respects the right of individual members to promote their organisation, share information and contact members and stakeholders through their own individual social media platforms and pages. AARES members may initiate communication content related to AARES such as Branch Facebook pages, Twitter feeds, blogs and other content on the communication platforms mentioned above or equivalent.

Although AARES has no legal right to enforce specific AARES communication policies against a member's individual professional or private social media account, AARES places great emphasis on high professional standards and appropriate business ethics. As such, we expect all members to comply with those practices when engaging with individual stakeholders through communication platforms.

If a member's social media activity reflects negatively on AARES, this may be considered for disciplinary action under the AARES Constitution. In particular, an AARES Member whose "behaviour is causing, has caused or is likely to cause harm" to AARES may be warned, suspended or expelled from the Society (Clause 25.1).

## **Communicating with Children**

Anyone under the age of 18 years is legally identified as a child. AARES is committed to child safety and encouraging and assisting all members to adopt child safety policies in all aspects of their use of communications. AARES encourages members to adopt practices that are in line with common business ethics and standards.

These include:

- using appropriate language when posting information communication platforms;
- posting information that is relevant to AARES matters only;
- communicating with people under the age of 18; and
- refraining from requesting platform users who are under 18 years of age to join the AARES platform.

## **Non-compliance**

The AARES appointed administrators and moderators of all the AARES platforms reserve the right to moderate or remove any posts that are deemed inappropriate and not in the spirit of the society or intended use. These include posts that are:

- Rude, offensive, insulting or defamatory against other AARES members, students, other businesses, individuals or forums;
- Intentionally causing disharmony among AARES members;
- Personal attacks against other AARES members;
- Primarily or deliberately designed to inflame others;
- Terrorist based or religiously or racially motivated;
- Images, videos or links that contain blatant graphic, obscene, offensive or sexually orientated content;
- Advertising a member's business, product or service unless these are largely related to public and/or community goods rather than private gain; and/or
- Spam of any kind.

Inappropriate use of any AARES platform will not be tolerated. Group administrators and/or moderators will warn offending members that their behaviour is inappropriate and repeat offenders will be removed. Any breach by a member after returning from suspension will result in that member being permanently removed from any AARES communication platform.

If any member of the Society is concerned that their post has been moderated or removed unnecessarily and they wish to discuss it further, AARES encourages the member to contact the AARES Central Office directly by phone or email, or private message their concerns to the administrator and/or moderator/s.

Whilst robust discussion, where appropriate, is encouraged among members, AARES discourages all members from engaging in aggressive and argumentative behaviour in response to another member's post or opinion. If a member is concerned about the content of a post, then that member is encouraged to contact AARES directly to discuss further or report the post to the administrator and/or moderator/s.

Any personal grievances with other AARES members should be dealt with via personal message and/or telephone call or email and should not be shared in the AARES forum. All members must treat other users with respect at all times.

## **Summary**

The above communication guidelines that relate to individual member's use of communications and AARES platform use to promote and/or communicate AARES' activities have been written to assist members create safe and comfortable communication environments with their peers, colleagues and other business stakeholders. They are also in place to protect our members from disputes or accusations that may arise out of using communication platforms.

## **APPENDIX T: AARES PRIZE FOR BEST AJARE ARTICLE BY EARLY CAREER RESEARCHER**

*Adopted by AARES Council 22/4/2022*

**Intent**

The purpose of this prize is to recognise high quality publications by early career researchers.

**Eligibility**

Entries must have been published in AJARE in the calendar year preceding the year of the award. The awardee must have been a member of AARES when the work was published. Papers can be single authored, or with multiple authors, where the lead author is an ECR.

**Early Career Researcher**

In the year of submission, the ECR author must be a current student or be within 5 years of their most recent graduation.

The AARES Board approves that the general Best Paper Award be given to all authors of the winning paper jointly and that the ECR Best Paper Award be given to one identified ECR (up to 5 years post PhD). [Council 04/07/2025]

**Entries**

Any journal article accepted and published in AJARE in the calendar year preceding the year of the award is automatically eligible and will be considered.

**Basis of Award**

The article must be of exceptional quality and provide a significant contribution to the field of knowledge in agricultural, food, environmental and resource economics, and agribusiness.

A maximum of one award will be given per year.

**General**

The decision of the Council of the Society will be final, and no correspondence will be entered into with authors of articles considered for the award.

**Amount of Prize**

The winning nomination will receive a \$500 cash award and \$250 Wiley Voucher. The award will normally be presented at the Society's annual conference dinner.

**Instructions to the Prize Committee**

The committee will comprise the AJARE editors.

The selection committee will determine the system to be used in judging entries and the specific criteria to be applied.

The committee should finalise its decision at least two weeks prior to the AARES conference in the year of the award, and should advise the secretary of the result so that he/she can prepare a cheque and certificate for presentation at the conference dinner.

## **APPENDIX U: ROLE OF BRANCH TREASURERS**

*Adopted by AARES Council 16/8/2024*

The AARES Board is responsible for ensuring that the Society manages its finances responsibly. The Federal Treasurer supports the Board and collects appropriate documentation for reviews and

audits of the Society's finances. Branch Treasurers support their branches and the Federal Treasurer by (1) assessing the income and expenses for their branch, (2) preparing budgets for events or other activities carried out at their branch, (3) monitoring all the transactions of the branch and liaising with the Federal Treasurer in cases of any discrepancies, and (4) ensuring efficient branch financial transactions by collecting the documentation related to each transaction using the funds of the branch account and coordinating with the Federal Treasurer to record and authorize these transactions.

### **Process for documenting and authorising transactions from Branch accounts**

1. **Branch** agrees to use branch funds.
2. **Branch Treasurers** collect all relevant documentation needed to demonstrate that an event or transaction has been authorised by the branch and has happened (including receipts, emails, and any relevant minutes from Branch meetings about a particular event, award, etc.). In case the Branch Treasurer is not available, the Branch President or Councillor could act on behalf of the Branch Treasurer, to guarantee the operation of branches.
3. **Branch Treasurer** gets in contact with the **Federal Treasurer**, providing all relevant documentation. Branch payments could be initiated by the Branch Treasurer, Branch President or Councillor. At least two persons from each branch will be confirmed to the Federal Treasurer, as authorised persons to initiate branch transactions. In all emails, regardless of who initiated the transaction request, all authorised persons of the branch will be included in the message for transparency purposes.
4. **AARES Central Office** sets up the transaction using branch funds in CommBiz for payment.
5. **Federal and Branch Treasurers** authorise payment in CommBiz (requires previous set up as Authoriser).

Note that the tasks described above are related to transactions using the funds of branch accounts and they exclude those payments using funds from other accounts, including the AARES General Account. The Federal Treasurer will discuss with Branch Treasurers, Branch Presidents or Councillors, and facilitate transaction requests originating from the branches. In cases where the Federal Treasurer needs to make independent transactions (for example, organising payments to branches or use branch funds), this must be discussed and agreed with the Branch Treasurer, Branch President and Councillor, before doing the transaction.

## **APPENDIX V: DELEGATION OF OFFICE BEARER DUTIES POLICY**

*Adopted by AARES Board 7/11/2025*

## 1. Purpose

This policy outlines the procedures for the temporary delegation of duties and responsibilities of office bearers (Directors) of Australasian Agricultural & Resource Economics Society Ltd. (AARES) during periods of absence due to illness, leave, or other circumstances that prevent them from fulfilling their role.

## 2. Scope

This policy applies to all office bearers of AARES including the President, President-Elect, Immediate Past President, Secretary, Treasurer, AJARE Editor, Manager of Promotions & Development and Investment Committee Chair and other Chairs, Counsellors and Directors as defined in the organisation's Constitution.

## 3. Definitions

- *Office Bearer*: A person holding a designated position on the Board (e.g. President, Secretary, Treasurer as outlined in 2. Scope above).
- *Branch Counsellor*: A person holding a designated position on the Board in representation of a Branch Committee.
- *Chair*: A person holding a designated position on a Board Subcommittee or Awards Committee.
- *Delegation*: The temporary assignment of duties and responsibilities to another individual, typically a fellow Board member.
- *Absence*: A temporary period during which an office bearer is unable to perform their duties due to personal leave, illness, or other approved reasons.

## 4. Policy Statement

The organisation recognises that from time to time, office bearers may be temporarily unavailable. To ensure continuity of governance and operations, a formal process for delegating responsibilities will be followed.

## 5. Delegation Procedure

### 5.1 Notification of Absence

Office bearers must notify the President (or the Immediate Past President if the President is the one absent) and the Secretary via email as soon as practical regarding any anticipated or immediate absence.

Where prior knowledge of the absence exists, notification should occur no later than 60 days ahead of the anticipated absence. This includes during a tenure in which they would be performing regular duties for the organisation, as well as for scheduled Board, Subcommittee or Prize-related meetings.

While the AARES Board recognises the reasonable expectation of an absence equivalent/up to four weeks per year (in accordance with annual leave entitlements in Australia), the organisation has considerable ASIC obligations. Extended absences beyond a 4-week period are therefore limited to exceptional circumstances only. Office bearers who expect to be unavailable for significant periods of the year should advise the AARES Board as it may not be appropriate for them to take on or continue in the role.

Exceptional circumstances, such as sudden illness or personal leave, still require written notification via email for reporting/record-keeping purposes. In these instances, approval of the delegation will occur via Circular Resolution involving the AARES Executive.

In the event an Office Bearer is unable to provide written notice due to unforeseen, extenuating circumstances:

- The President (or Immediate Past President if the President is the affected person), in consultation with the Secretary, may initiate an emergency delegation of duties to ensure governance continuity.
- Such delegation should be documented in Board records as soon as practicable, including the reason for emergency action (without personal details), the delegated responsibilities, and expected duration of the arrangement.
- A Circular Resolution will be used to confirm and ratify the delegation at the earliest opportunity.

### 5.2 Interim Appointment

The Board may appoint another Director to carry out the essential duties of the absent office bearer during their absence. This delegation:

- Must be approved by a Board resolution (can be via email or at a meeting),
- Must be recorded in the meeting minutes (or via Circular Resolution) and
- Should outline the scope and duration of the delegation.

A template for this is below:

*The AARES Board approves delegation of [Office Bearer Role] duties to [nominated Board Director] during the absence of [absentee Director] from [date] to [date], inclusive of [specific duty], [specific duty] and [specific duty].*

### 5.3 Delegation

In the event of the Office Bearer's absence, the Board may delegate administrative, financial or other duties to another Board Director, ensuring compliance with the organisation's constitution and relevant laws.

### **6. Duration of Delegation**

Delegation will be effective for the duration of the absence or until revoked by the Board.

The returning office bearer must inform the President and Secretary of their resumption of duties.

### **7. Responsibilities**

- *Board:* To ensure appropriate delegation and oversight.
- *President:* To facilitate delegation in coordination with the Secretary.
- *Secretary:* To record delegations and notify relevant stakeholders.

### **8. Review**

This policy is to be reviewed every year or as required.

Adopted: 7 November 2025

Review Date: 6 November 2026

## **MEDIA POLICY & PROCEDURE**

Approved: 30 January 2026

Next Review Date: November 2026

Policy Owner: Manager of Promotions & Development

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### **1. Purpose**

This policy provides clear guidance on how AARES interacts with the media, ensuring consistency, accuracy, and protection of the organisation's reputation and interests.

### **2. Scope**

This policy applies to:

- Board Directors
- Committee Members
- Volunteers
- Staff
- General Members, when representing the organisation

### **3. Policy Statement**

All media communication on behalf of AARES must be handled in a professional and coordinated manner. Only authorised spokespersons may speak to the media to ensure consistent messaging and accuracy.

### **4. Key Principles**

All media enquiries must be directed to the designated spokesperson(s). No one should comment on behalf of the organisation unless authorised. Personal views must be clearly separated from organisational views, as the AARES Federal Board acknowledges the varying professional obligations and contexts in our sector.

### **5. Designated Spokespersons**

Only the following individuals may speak to the media on behalf of the organisation:

- Manager of Promotions & Development
- Any person explicitly delegated by the Board for a specific topic or event

#### **6.1 Procedure for Media Enquiries**

1. Media request received.
2. Politely acknowledge the inquiry (see email template response below), including the Manager of Promotions & Development in the response.
3. If AARES requires representation, Manager of Promotions & Development will coordinate a response with the Board Executive, inclusive of:
  - a. President
  - b. President Elect
  - c. Immediate Past President
  - d. Secretary
  - e. Treasurer
  - f. AJARE Editor
4. Manager of Promotions & Development will notify the Board via email.

#### **6.2 Template Response**

Hello *[name]*,

*Thanks for inviting a comment regarding [topic].*

*We encourage you to explore our AARES expert's directory [hyperlinked], where you can find individual members of the organisation who may be interested/qualified to engage with you on this matter.*

*[Name], our Manager of Promotions & Development, has been included in this reply. Should the AARES Board wish to provide a comment, [name] will coordinate directly with you.*

*AARES is the pre-eminent society promoting research relevant to Australasia in agricultural, environmental, food, and resource economics and agribusiness (AEFREA), so we encourage you to continue seeking opportunities for discourse with us in future.*

*Kind regards,*

## **7. Social Media**

The same rules apply for media-like platforms such as LinkedIn, X (Twitter), Bluesky.

Only authorised personnel may post or comment on behalf of the organisation, as designated to the volunteer Social Media Manager.

## **8. Breaches of Policy**

Directors of AARES who speak to the media on behalf of the organisation without authorisation may be reminded of this policy and the potential reputational risks involved. Repeated or serious breaches may be referred to the Board for consideration.