

AARES 2022 Conference

Keynote Speakers – Uploading Presentation Recordings

If you are a Keynote Speaker, please follow these instructions to upload the recording of your presentation:

- Use the following naming convention: *KN_SURNAME_Paper title*
- *e.g. KN_SMITH_The economics of resilience in a time of uncertainty.mp4.*
- The preferred format is .mp4, other acceptable formats are .wmv, .mov, and .avi

To upload your video click on this link: [AARES 2022 Conference Dropbox](#).

If this link does not open, copy and paste the following URL into your web browser:

<https://www.dropbox.com/request/4fQqSlp73GZ8NpH6iFTg>

- Drag and drop your video file where prompted;
- Enter your name and email address where prompted to receive a confirmation message;
- Click upload; and
- Check your inbox for your confirmation message (and your Junk Folder in case the message was diverted there).

The Conference program is available here <https://www.aares.org.au/Events/AARES-2022/conference-program/>

Please upload your presentation by 2 February if possible.

Let us know whether we can be of assistance by organising a recording session with you through Zoom. Please contact ocacho@une.edu.au if you have any questions or issues.

About your session

One hour is allocated to your session, including discussion and question time, so your presentation should be no more than 45 minutes. The session will start live with the Chair introducing you and then playing your pre-recorded presentation; this will be followed by live remarks from the Discussant and online questions from the audience. The Chair will read out the online questions and you will be able to answer them live. The session will then be closed by the Chair.

With regards,

The Local Organising Committee, AARES 2022 Conference.



General tips for recording presentations

- We suggest that you use Zoom to record your presentation.
- If you are using a PowerPoint or screen sharing during your presentation, ensure that it is zoomed in or the text is large enough for the audience to clearly see the information.
- It is important that you use a head set or reliable microphone to ensure the audio is clear.
- Set up your computer or laptop at your desk with a comfortable chair that supports good posture.
- Do not sit too far away or too close to the camera, and position the camera at eye level.
- Check your background and ensure it is tidy and aesthetically pleasing.
- Make sure your face is well lit – natural lighting or overhead light work well. Avoid having harsh light or light coming from behind you.
- We suggest that you wear block colours. Avoid wearing patterns or stripes or extreme colours.